On call- Dottie Kastigar, Amanda Stadler, Anthony Smith

Review of Progress to date

The team has been busy with NOFA and has not had a chance to make much progress. We will table the Oct. meeting and focus on getting information for the Nov. meeting.

Inventory/Information on current statewide warming/cooling shelters

- Amanda will upload the results of the MHDC survey that was completed on Warming/Cooling shelters statewide. Jessie will edit and incorporate information she received from Sarah Owsley Townsend from Empower Missouri into the document of statewide shelters. Jessie and Amanda will continue to work on the list, and Amanda will try to identify an intern to validate information we collect.
- Dottie is getting sample documents from St. Charles Emergency Weather response group and will upload them to shared folders before the next meeting.
- We still need information/documents for St. Louis programs and/or other weather programs. Zipprah Lee, who oversees St. Louis winter outreach. (419) 961-3164 or stlwinteroutreach314@gmail.com

Toolkit outline

- Draft narrative is mostly complete. Please feel free to edit.
- Amanda will focus on verifying/adding to the list of shelters.
- Dottie will continue collecting samples of example programs/materials, including operating manuals, forms, job descriptions, marketing materials, composition of leadership teams, etc.
- Other committee members are welcome to jump in and help with any of the tasks. The intent is to help persons interested in Emergency Weather Response program to know what already exists, and if they want to start a program, have sample forms and documents to edit rather than starting from scratch. We would like to include examples of more simple programs with little paperwork or structure, to more developed programs.
- We still need to incorporate the idea of debriefings at the end of the weather season

Meeting schedule:  Conference call monthly
Oct. 10th—cancelled. Dottie is out of town
Thursday, Nov. 14th, 8:30-9:15a
Thursday, Dec. 12th, 8:30a-9:15a

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https://global.gotomeeting.com/install/329417629
Sharing Documents/Logistics:
  • We will continue to use a “Go to meeting” format for future meetings so we can review
documents that have been compiled to date.

Purpose of Committee: *The purpose of this committee is to assemble a resource “toolkit” of
information, available from the internet, that communities can reference when trying to develop or
improve a weather response program in their community.*

Committee members and Contact information:

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<tr>
<th>Name</th>
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